



San Joaquin Regional Transit District
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**SAN JOAQUIN REGIONAL TRANSIT DISTRICT
EMPLOYMENT OPPORTUNITY**

Safety and Risk Manager
\$61,000 to \$97,100 Annually

Open Recruitment:

Closing Date: Until Filled

JOB SUMMARY:

Under general or policy direction, manages and participates in the development and implementation of San Joaquin Regional Transit District (RTD) safety and training programs; oversees and manages RTD's claims and accident investigations processes; oversees and manages safety and environmental hazard inspections; and performs related duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The single incumbent class is responsible for managing or directing the design and administration of RTD's safety, environmental, training and loss prevention programs and services.

Reasonable accommodations: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EMPLOYMENT STANDARDS:

A typical way of obtaining the knowledge, skills and abilities outlined above is graduation from an accredited four-year college or university with major coursework in occupational safety, business, public administration, or a closely related field; and seven years of progressively responsible experience in administering occupational health and safety programs, at least three of which were in a supervisory or program management capacity; or an equivalent combination of training and experience. Experience in a public transit agency or governmental setting is preferred.

Licenses; Certificates; Special Requirements: A valid Class C California driver's license.

Knowledge of: Applicable state and federal laws and regulations governing the safe operation and maintenance of transit vehicles; applicable state and federal laws regarding the development and communication of safety programs; safe work and operational practices and safety equipment; safety training requirements and program development; construction and operating characteristics of buses and related equipment; principles, practices, methods and procedures of conducting accident investigations; principles, practices and legal requirements of risk management programs and loss control; methods for investigating and correcting industrial and environmental hazards; Workers' compensation laws and requirements; Principles and practices of sound business communication; principles and practices of effective management and supervision; RTD human resources policies and procedures and labor contract provisions.

Ability to:

Plan, design, manage and coordinate safety and programs; understand, interpret, explain, and apply state and federal laws governing safe operation of a bus fleet and the investigation and adjudication of accidents and injuries; make field investigations of safety and environmental hazards; analyze operational and safety issues and problems, evaluate alternatives, and recommend effective courses of action, prepare clear, concise and comprehensive correspondence, reports, studies, and other written materials; communicate effectively orally and in writing; exercise sound, expert independent judgment within general policy guidelines; exercise tact, discretion, and diplomacy in dealing with sensitive, complex, and confidential personnel issues and employee situations; establish and maintain effective working relations with all levels of RTD management, Board of Directors, employees, employee organizations and their representatives, other governmental officials, community groups, and the public.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, an employee is regularly required to sit; talk or hear, in person, in meetings and by telephone; use hands to finger, handle, feel or operate standard office equipment; and reach with hands and arms. The employee is frequently required to walk and stand.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, the employee is regularly required to use written and oral communication skills; read and interpret complex data, information and documents; analyze and solve problems; observe and interpret people and situations; use math and mathematical reasoning; learn and apply new information or skills; perform highly detailed work on multiple, concurrent tasks with constant interruptions; work under intensive deadlines and interact with District managers, staff, representatives of employee organizations, applicants, other governmental officials and the public.

RTD offers a competitive employee benefit program that includes:

INSURANCE: RTD provides comprehensive health and dental insurance package for all full-time employees and their dependents. RTD also provides \$20,000 in life insurance for all full-time employees.

HOLIDAYS: 12 days each per year for all full time employees.

VACATION: Two (2) weeks to six (6) weeks depending on length of service for all full-time employees.

RETIREMENT: A self-funded retirement program based on funds contributed by the Employee and RTD.

EMPLOYMENT PROCESS: Applicants must complete and submit an official application form. The standards as stated on the front of the job announcement represent only the minimum required to fill an application. Resumes will be accepted, but may not be substituted for the required application form. Meeting the listed standards does not guarantee that a candidate will be invited for an interview as the Human Resources Department reserves the right to limit the number of candidates to the most qualified for the vacancy.

NOTE: All statements made on the application are subject to verification and investigation. False statements will be cause for disqualification, removal from the eligible list or termination of employment.

MEDICAL EXAMINATION: Medical and substance abuse examinations paid by RTD are required of each prospective employee. The candidate's physical condition must be consistent with the requirements of job duties to be performed. Candidates are cautioned that offers of employment are conditional and subject to the satisfactory completion of the medical and substance abuse examinations.

San Joaquin Regional Transit District is an Equal Opportunity/Affirmative Action employer. Female, minority, and disabled individuals are encouraged to apply. Applicants will be considered without regard to race, color, creed, national origin, religion, sex, sexual preference, marital status, age, medical condition or disability.

Employment is conditional on successfully passing a full physical including drug and alcohol tests, and a background investigation.
SUBMIT A [JOB APPLICATION](#) TO: SAN JOAQUIN REGIONAL TRANSIT DISTRICT, PO Box 201010, STOCKTON, CA 95201 [CLICK HERE TO DOWNLOAD JOB APPLICATION](#)

The provisions of this bulletin are subject to change without notice and do not constitute an expressed or implied contract.